

## **Job Position: Project Manager**

Company name: Zero2.5 Biotech Pte Ltd

Salary range: SGD \$4k to \$6k



We are looking for experienced professionals who want to pursue challenging career and take the lead of our projects and provide day-to-day oversight and support for our project teams as a **Project Manager**.

### **Job responsibilities:**

Working closely with the senior management, the candidates are prepared to take up a team leadership role in specific core focus area(s):

- Prepare, schedule, monitor and coordinate the assigned projects
- Manage the project resource plan and budget, issues, risks and actions
- Assign responsibilities and mentor project team
- Perform project evaluations and assessment of results
- Perform risk management to minimize project risks
- Implement and manage project changes and interventions to achieve project outputs
- Manage client expectations and understand clients' needs and wants
- Coordinate with external stakeholders (eg. sub-contractors, vendors, main contractors and/or related third parties)

### **Qualifications:**

- Minimum 2 years of working experience in Bio-Engineering, Biomedical or Chemical Engineering field
- Experience in managing project team of clinical trial in hospital settings is desirable
- Bachelor degree in Bio-Engineering, Biomedical, Chemical Engineering or related discipline
- Excellent organizational and time-management skills
- Outstanding communication, interpersonal and leadership skills
- Attention to details
- Proactive problem solver
- Any additional Project Management Certifications will be considered an advantage

Interested applicants, please send resume to [hailing@zero2-5.com](mailto:hailing@zero2-5.com)